**Job Description: Freelance Drama Teacher – Saturday School**

**Background**

Montage Theatre Arts (MTA) is a charity based in Deptford, south-east London, established in 1998 and run by Founder and Artistic Director, Judy Gordon. The company runs 33 weekly classes in performing arts plus holiday courses for young people and the elderly from the local community. With a respected track record for offering excellent and vital opportunities, MTA continues to help people from a highly deprived areas acquire techniques and skills, develop confidence and social ability, whilst also breaking down barriers between cultural groups and the generations.

Montage’s full programme takes place on Mondays, Tuesdays, Wednesdays and Fridays after school and on Saturday mornings at Prendergast Hilly Fields College in Brockley. Classes are managed by the Courses Manager. A team of freelance teachers lead classes of up to 24 children with the support of volunteer assistants. Freelance teachers are line managed by the Artistic Director.

**Details**

The freelance teacher would be required to teach the following classes:

**Core Class Programme**

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| **Day** | **Time** | **Class** | **Age** |
| Saturday | 0915-1000 | Early Starters Drama | 3-5 years |
| Saturday | 10.00-13.15 | Level 2 Drama | 7-9 years |
|  |  | Level 3 Drama | 9-11 years |
|  |  | Level 4 Drama | 11+ years |

**Performances**

All courses work towards a demonstration performance for parents at the end of the term. With particular emphasis on fun and ‘taking part’, the shows are not highly produced, rather celebrating the students’ achievements and skills with minimal costume, set and props.

MTA students also regularly take part in other performances, such as local community events including Lewisham People’s Day and national performance platforms such as Music for Youth.

**Person Specification**

Essential

* You must genuinely enjoy working with children, young people and adults, and have had some teaching experience, preferably in musical theatre and with all these age ranges.
* You will have good references with a formal teaching qualification such as a theatre degree, LAMDA and/or extensive teaching experience in leading workshops and shows.
* You must have proven experience teaching children under 5 years to 16 years and/or adults as appropriate.
* You are looking for long-term commitment to the company.
* Proven staging of text work and text-based skills essential.
* You must have a vision in choosing show numbers in collaboration with the teachers from other disciplines.
* Classes must be highly structured for development over the term culminating in a high standard drama demonstration for parents. Drama classes should develop vocal and movement technique and include warm-up exercises and drama games, improvised work and on-going work on a text as well which may or may not fall in to the theme of the term’s show.
* You must be police checked with an Enhanced DBS Check, although this can be done once position is taken if not done already.

THIS JOB DESCRIPTION IS A GUIDE TO THE NATURE OF THE WORK REQUIRED OF THE FREELANCE DRAMA TEACHER. IT IS NEITHER WHOLLY COMPREHENSIVE NOR RESTRICTIVE AND DOES NOT FORM PART OF THE FREELANCE CONTRACT.

**Other details**

**Contract:** Freelance  **Salary:** £24 p/h  
**Location:** Prendergast Hilly Fields College, Adelaide Avenue, Brockley, SE4 1LE  
**Probation:** 2 weeks  
  
Staff can also take one course or workshop run by Montage Theatre Arts at concessionary rate. There are also numerous professional performance and teaching opportunities through our contacts, including Montage Theatre Arts’ own work.

**Application process**If you wish to apply for the position please submit a teaching CV and a supporting letter outlining reasons for applying for the post and providing information demonstrating your suitability in meeting the person specification by Friday 18th March 2016.

Interviews for short-listed candidates will take place in the week of 28th March 2016

The post will commence on Saturday 16th April 2016

Applications may be submitted by post or email to the General Manager, The Albany, Douglas Way, London, SE8 4AG, [gm@montagetheatre.com](mailto:gm@montagetheatre.com)