



JOB DESCRIPTION

Role: Freelance Creative Workshop Facilitator (The Revellers Club)

Location: Royal Albert Hall

Salary: £2617.20 (inc. planning and attendance and meetings)

Hours: This role is fixed term between April and December 2024. You will be required to attend a planning meeting before the start of the project and an evaluation debrief at the end. You must be available on all of the dates as outlined in the Project Schedule.

Reports to: Ed Cobbold (Engagement Manager)

For over 150 years we have been fulfilling our vision of inspiring artists and audiences worldwide with the magic of the iconic Royal Albert Hall; creating life-enriching, unforgettable experiences for everyone. Hosting 390 events a year in the main auditorium and more than 800 in other smaller spaces, the Royal Albert Hall stands true to its original purpose of promoting the Arts and Sciences. As a charity, the Hall is dedicated to maintaining the Grade I listed building and giving access to all.

As a charity, the Royal Albert Hall believes in providing an Engagement programme that aims to enrich people's lives and offer fairer access to the arts. The programme is divided into 3 main strands of activity: Engaging with Music, Supporting Communities, and Discovering Careers. Across those three strands, we aim to offer a subsidised or free programme of arts activity, enable specific groups to access the Hall in a way that suits them, be informed by inclusive practice, involve collaborative working with specialist partner organisations and take inspiration from the Hall's architecture, history & events.

OUR VISION AND VALUES

The home of breathtaking moments and lasting memories, for everyone. Together, we create the amazing.

The Royal Albert Hall is more than just a building. Together we are...

Responsible

We own challenges and find solutions.

Ambitious

We are creative and driven, always looking for a better way.

Human

We are team players, welcoming, warm and open, and we embrace diversity.



THE ROLE

We are seeking a Freelance Creative Workshop Facilitator to lead an exciting new pilot project within our Engagement programme for people living with dementia and their carers.

The Revellers Club welcomes people living with dementia and their carers to take part in creative activities in a fun, welcoming and supportive environment. Taking inspiration from the Hall's eclectic and vibrant history, mischief and merrymaking will be encouraged! We welcome family members, partners, carers or friends to come along and join in!

The aim of this project is to provide a regular opportunity for people living with dementia and their carers to engage in creative activities together. The facilitator will create a fun and celebratory environment, enabling participants to try new activities, spend time together and create new shared memories together. Each session will focus on a different artform or theme, using the Hall's amazing history and diverse range of events as inspiration and a starting point for creative exploration. This will be a multi-arts project, but music is a key element of the club whether that is music making, listening or appreciating!

The Creative Workshop Facilitator will be responsible for the planning, development and delivery of 9 participatory workshops for up to 20 adults, tailored to support the individuals in the group and their interests. Each workshop will take place in one of our event spaces at Royal Albert Hall.

Participants

During this pilot stage, there will be up to 20 participants from the local community. As participants will not know each other, an important aspect of this role is to create an inclusive, welcoming and positive atmosphere.

The workshops will welcome people living with dementia and their carers. In the context of this project, a 'carer' could be a family member, a partner or a friend. The workshops aim to be a relaxing environment to encourage people to take part in creative activities and create shared memories together.

The Revellers Club

The Revellers Club is a pilot project forming an important part of the Engagement programme at Royal Albert Hall. We are seeking a Facilitator with experience working across the performing and creative arts and who is confident in facilitating multi-arts participatory workshops. There is budget available to host guest artists for selected sessions should the group want to focus on a particular creative activity that the Facilitator may not have direct experience of.

As a pilot project, we are looking for an individual with a flexible approach and an ability to respond to a person-centred and developing process. The individual must also place inclusion at the heart of their practise and be confident in supporting individual needs. The Facilitator will work closely with the RAH Engagement team to ensure the project includes participant's support needs and meets the project's strategic aims.



The Revellers Club aims to:

- Create a supportive, relaxed and fun environment for people living with dementia and their carers.
- Provide a regular opportunity for people living with dementia and their carers to experience creative activities that are tailored to their needs.
- Provide multiple access points of engagement for adults from a range of backgrounds.
- Support participants to explore a range of artforms, using the Hall's history and events as inspiration for creative exploration.
- Build confidence in participants to try new creative activities.

KEY RESPONSIBILITIES

- Lead, plan and facilitate 9 workshops for a group of people living with dementia and their carers and work closely with the RAH Engagement team to shape the programme.

Planning

- Plan content and workshop activities inspired by the Hall's history and events, meeting the unique needs of participants and intended aims of the project.
- Plan effectively for differentiation within the group, focusing on supporting a range of needs, in line with current Dementia-Friendly practice.
- Incorporate participant feedback and interests gathered during the sessions.

Delivery

- Lead the facilitation of all workshops, taking a person-centered approach to engage and support all participants.
- Create a relaxed and inclusive environment for participants from a range of backgrounds and experiences, in line with current Dementia-Friendly practice.
- Work collaboratively with guest artists when necessary.

Evaluation

- Support RAH Engagement team in gathering feedback from participants throughout the project to incorporate into workshop planning.
- Contribute to evaluation of the pilot by attending a debrief meeting with RAH Engagement.

DUTIES

- Deliver 9 workshops at Royal Albert Hall as outlined on the project schedule.
- Attend planning and evaluation meetings with the RAH Engagement team.
- Support the strategic project aims as set out by RAH.
- Provide RAH Engagement with a brief outline of each session at least 2 weeks in advance including a list of required resources.
- Participate in a short debrief with RAH Engagement after each session.
- Work collaboratively with RAH Engagement team during planning and workshops.
- Create an inclusive and supportive workshop environment that supports a range of different abilities.



- Adapt workshop content as required, responding to participant and staff feedback.
- Combine a variety of creative activities within workshops.
- Support participants to gain confidence in exploring their creative interests.
- Liaise with the RAH Engagement team regarding the project budget communicating in a timely manner any workshop resources and supplies needed (the budget will be managed by RAH).
- Adhere to all Safeguarding and Health and Safety policies and procedures.

PERSON SPECIFICATION

- Experienced in planning, delivering and leading creative, participatory programmes in community settings.
- A multi-disciplinary arts workshop leader confident in leading a range of participatory activities.
- Demonstrable experience of working with people living with dementia within a professional capacity.
- A person-centred approach and ability to adapt to individual needs.
- Knowledge of Dementia and the needs of those with a diagnosis and of their carers.
- Knowledge of Dementia-Friendly practice within arts settings.
- Ability to plan effectively and strategically to meet specific needs of those living with dementia and their carers
- Have a passion and commitment to cultural inclusion and community engagement.
- Enthusiastic collaborator and ability to clearly communicate with staff and participants.
- Adaptable and capable of working under pressure with the ability to improvise around a workshop plan if necessary.
- Ability to offer multiple access points for activities, supporting participants who may have never tried creative activities to those who may have their own creative practices.
- Understanding and commitment to Equality, Diversity and Inclusion and ability to reflect this in workshop practice; being sensitive to the range of backgrounds and experiences within the group.
- Understanding and commitment to safeguarding and adhering to RAH Safeguarding policy.
- Current DBS.
- Commit to all of the dates and workshops as outlines in the project schedule.

APPLICATION PROCESS

To apply for this role please provide a covering letter and CV to engagement@royalalberthall.com by **11am on Thursday 26 January**. Please explain why you are a suitable candidate for the role as well as including examples of relevant previous paid and voluntary experience. We will invite successful candidates for interview which will take place on Wednesday 31 January at Royal Albert Hall. If you are unable to make this date but would like to apply, please let us know when you submit your application.



PROJECT SCHEDULE

All sessions will be 10:30am-12:00 at Royal Albert Hall

w/c 26 February - Project kick off meeting with RAH Engagement team

Thursday 4 April – Session 1

Thursday 2 May - Session 2

Thursday 6 June - Session 3

Thursday 11 July - Session 4

Thursday 1 August - Session 5

Thursday 5 September - Session 6

Thursday 10 October - Session 7

Thursday 7 November - Session 8

Thursday 12 December - Session 9

Date to be confirmed based on Facilitator availability - Post project debrief meeting with RAH Engagement team